



(301)262.0158
7210 Race Track Road
Bowie, MD 20715
gcsbowie.org

Staff Application

Position sought: _____ Date: _____

Personal Information

Name (last- maiden, middle, first): _____

Present address: _____

Permanent address (if different): _____

Phone number: (H) _____ (C) _____ (W) _____

Email: _____

Male: ____ Female: ____ Date of Birth: _____ Place of Birth: _____ U.S. Citizen: Y/N

Social Security Number: _____ - _____ - _____

Marital Status: Single ____ Married ____ Widowed ____ Divorced ____

Name of spouse (if applicable): _____

Name and ages of children (if applicable): _____

Present church membership (name and denomination): _____

Current responsibilities at the church: _____

Previous experience in church and/or other ministries other than Christian School: _____



Where Faith and Learning Connect

(301)262.0158
 7210 Race Track Road
 Bowie, MD 20715
 gcsbowie.org

Staff Application

Have you ever been convicted of or plead guilty to a crime? No___ Yes___ (If yes, explain on a different sheet)

Have you ever been accused of child abuse? No___ Yes___ (If yes, explain on a different sheet)

Have you completed a background check? No___ Yes___ (If yes, what was the date of the check _____)
 All applicants will be required to undergo a background check as part of the hiring process.

Education Background

School	Address	Degree/ Hours Completed	From (mo/yr) to (mo/yr)

- Please complete for all undergraduate and graduate work. Continue on another sheet if necessary.
- Please have each institution above send all records to the main office.

List any academic honors, offices held, and extracurricular activities: _____

Employer Background

Employer	Address	Position	From (mo/yr) to (mo/yr)

What is your reason for leaving your current place of employment? _____



(301)262.0158
7210 Race Track Road
Bowie, MD 20715
gcsbowie.org

Staff Application

Spiritual and Philosophical Information

Please answer the following questions using Scriptural reference when applicable. Use additional sheets if necessary.

1. How do you know that you are a Christian?

2. Explain your baptism (type, name and denomination of baptizing church).

3. Why do you want to work at Grace Christian School?

References

Present Pastor: _____

Pastor phone: _____ Pastor email: _____

Present Administrator: _____

Administrator phone: _____ Administrator email: _____



(301)262.0158
7210 Race Track Road
Bowie, MD 20715
gcsbowie.org

Staff Application

Applicant's Statement

I verify that the information in this application is true and complete to the best of my knowledge. I authorize any references or churches listed in this application to submit to Grace Christian School any and all information that they may have regarding my character and fitness for working with children and regarding my personal and employment history or other related matters as may be necessary in arriving at any employment decision. I have read and agree with the doctrinal statement of faith on the school's website and agree to exercise my professional responsibilities in accordance with these beliefs.

Applicant Signature: _____ **Date:** _____

Application checklist:

- ___ Cover letter stating the position being applied for.
- ___ Updated resume.
- ___ Transcripts mailed to the main office.
- ___ GCS screening form.
- ___ Completed staff application.